Equality and Diversity Representative: Job Description

Job role:

• To ensure that all members in the network feel able to engage with Revelation activities, regardless of age, disability, gender, gender reassignment, race, religion, or sexual orientation
• To ensure none of the above characteristics might create a barrier to anyone joining the network
• To research, apply and promote diversity initiatives within Revelation, with the help and support of the National Coordinator
• To raise awareness of equality and diversity issues within the Revelation Network, communicating these to choirs, choir reps, event organisers, event teams, and other members of the staff team
• To work with the National Coordinator and Trustees of Revelation to develop a written Equality and Diversity Policy for the network
• To develop and maintain systems for reporting any incidents of discrimination
• To respond to complaints or conflicts centring around issues of equality and diversity
• To maintain an up-to-date knowledge of anti-discriminatory legislation (for which training will be funded by Revelation)
• To maintain an awareness of how well Revelation is complying with statutory requirements and to keep the National Coordinator updated on any policies or practices that may require review in the light of these requirements

Accountable to:

National Coordinator

Person Specification:

A good candidate for this role should:

• Be a skilled and tactful communicator, prepared to engage with emotionally charged situations
• Have a real passion for equality and diversity
• Have a basic knowledge of equality and diversity laws and statutory requirements
• Be willing to undertake training in equality and diversity to improve upon this knowledge
• Have a good understanding of Revelation as an organisation
• Have a good understanding of why equality and diversity are important to Revelation
• Be easily contactable via telephone, email, or social media